

301 Commerce Street, #2700 Fort Worth, TX 76102-4127 817-215-7000

To:All CANTEX EmployeesFrom:Dave MerkerDate:March 26, 2020

To keep you updated about the latest COVID-19 events that pertain to CANTEX, I want to share a recent decision that the management team arrived at Wednesday night. Out of concern for our employee's well-being at the Aurora, Ohio plant, we have decided to temporarily discontinue all production and shipping operations out of this location for two weeks beginning Thursday, March 26, 2020. During this temporary shut-down an outside company will be hired to thoroughly clean the entire plant and sanitize all surfaces.

We remain very concerned about the welfare of our employees and their families. Our hope is that taking this immediate action will minimize the risk to all our employees.

Stay safe! We remain hopeful that this pandemic will be over soon, and we can all get back to our daily routines. Best wishes to you and your families.

Regards,

Dail Marken

Dave Merker President